

psychology@iupui

Guide to Registration

Note: Request an electronic copy by emailing psyadv@iupui.edu. It will make following the numerous links in this document much easier.

Preparing for Registration

- Check your OneStart account for negative service indicators. Look for a red circle with a line through it. If you see one, click on it and learn why you have the negative Service Indicator (SI) and how to remove it. Negative service indicators could be a bursar bill, library or parking fine, or academic warning or probation (to name a few common SIS). Many times the hold will prevent you from registering until some action (e.g. advising or bill payment) is taken.
- Review your Entry Audit* and AAR online and note anything that looks out of place. Check your transfer and special credits (if applicable to you) and be sure everything looks correct.
- Use the AAR and Planner to create or update your short and long term course plan. See [Guide to AAR and Planner](#) for assistance. Peer Advisors are also great resources for using OnCourse tools.
- Identify your course schedule for the upcoming semester. Use the tips below.
- If you have any questions about your course plan, registration, or your AAR talk with a Peer Advisor in the Psychology Advising Office in LD 123 and they will help you determine what advising would be most appropriate for you. We offer peer, group, and individual staff advising.

**An Entry Audit is mailed when you are admitted to the school and the psychology major. This is an official document from the School of Science Recorder that documents how transfer and special credits apply to your degree. Keep a copy of this for your records.*

Course descriptions

When determining what courses you would like to take in the upcoming semester(s), read through online course descriptions (see link below). Look for prerequisites (P:), corequisites (C:) or other special course instructions. The first lines of a course description identifies the course number, the name of the course, and the credit hours awarded for one semester. Courses numbered 100 and 200 level are undergraduate courses and are most commonly taken by freshmen and sophomores and 300 and 400 level courses are most often taken by sophomores and juniors. Some courses may not be offered every semester or during the summer sessions. Check a current copy of the Schedule of Classes to verify availability.

Course Descriptions: <http://bulletins.iu.edu/iupui/2014-2016/schools/purdue-science/courses/psychology.shtml>

Course Offerings: <http://registrar.iupui.edu/schedule.html>

OneStart click on **Registration and Classes**, and **Course Descriptions**.

Categories of classes to choose from to fulfill electives:

The Psychology degree is broken up into thirds. The degree requires a minimum of 120 credit hours. 40 credits are required in Psychology major coursework. Approximately 43-48 credits are in the general education requirements such as English, Sciences, Math and History requirements. The last 3rd make up approximately 32-37 credit hours in electives. Electives can be courses you take out of interest (and can include additional psychology courses) or to fulfill a minor, double major or certificate. Electives allow you make the Psychology degree your own, unique and tailored to your interests.

To determine approximately how many electives you have remaining during your undergraduate career take the number of credits you have remaining to reach 120 credits (found at the bottom of your AAR). Subtract the number of required credit hours you have remaining (include general education and psychology). Now you have a rough number you can use to plan out your electives.

Here are a few ways to think about fulfilling elective credits:

- 1) Honors coursework for those interested in having honors in Psychology can be found at: <http://honorscollege.iupui.edu/academics/courses/>
- 2) RISE course: The RISE to the IUPUI Challenge initiative engages students more deeply in their learning and contributes to their intellectual and professional development in unique ways. Each undergraduate student is challenged to include at least two of the four RISE experiences - **Research**, **International**, **Service learning**, and **Experiential learning** - into their degree programs. These courses can be found on the registrar's page at: <http://registrar.iupui.edu/rise-challenge.html> . See **Guide to RISE** for more information about this initiative.
- 3) Pre-requisites for professional programs are the coursework that maybe required or recommended before a graduate program such as Medicine, Dentistry, Law, OT or PT will accept a student. These requirements can be found at this link: <http://sciencepreps.iupui.edu/undergraduate/pre-medicine>
- 4) Minors at IUPUI: <http://advising.uc.iupui.edu/Planning/MinorsandCertificates/Minors.aspx>
- 5) Certificate programs offered at IUPUI: <http://advising.uc.iupui.edu/Planning/MinorsandCertificates/Certificates.aspx>
- 6) Courses of general interest from other schools or department can count as electives <http://registrar.iupui.edu/schedule.html>

Course Scheduling Tips:

- 1) Using your Entry Audit and your AAR and Planner, be sure that the classes that you are registering for fit where you want them to in your degree. Work with your Peer and Staff Advisor to verify.
- 2) Make sure that you are not taking classes that are overlapping. This is especially important when looking at science courses. If you take an overlapping course, you will lose credit for the one that you have previously taken. A list of most of the overlapping courses can be found at: <http://bulletins.iu.edu/iupui/2014-2016/schools/purdue-science/undergraduate/general.shtml>
- 3) Psychology has one set of courses that you should sequence carefully as follows: required math, B305 Statistics, B311 Introductory Lab in Psychology, Capstone. If you put off math you risk delaying this sequence and graduation. Starting at the beginning of this list, each course is a pre-requisite to the other.
- 4) Make sure that you are aware of the courses that count for credit towards your degree. These will show up on your AAR toward the bottom in a category called "Courses that Do Not Count." Some courses, e.g., Math 00100 do not count for any credit in the School of Science. A list of these courses can be found at: <http://bulletins.iu.edu/iupui/2014-2016/schools/purdue-science/undergraduate/general.shtml>
- 5) Are you on track for meeting the Residence Requirements which states that you must have 32 credit hours of 300/400 level courses by the time you complete your degree? If you transferred a lot of courses to IUPUI, you will need to watch this requirement.
- 6) There is a limit to the number of athletic and performing arts courses that you can take as electives. The exception is if you plan to earn a minor, second degree or certificate that requires these types of courses. Your advisor can also help you understand this more clearly.
- 7) Think about your time commitments. If you are a new student or coming from outside of the IU/PU systems, you are starting with a 0.0 GPA. You will want to balance your courses, travel time, and other time commitments such as work and family with your class, homework, and involvement time (such as research, TA, clubs). We recommend that students who work full-time (40 hours a week or more) are not full-time enrolled students (12 credits or more). We recommend ½ time, or 6 credits maximum. Be certain that you are aware of what the credit hour requirements are for your financial aid package.
- 8) Senior Audit should be requested from the Dean's office in LD 222 when you reach 86 credit hours.
- 9) If you plan to graduate in the next year, please read the **Guide to Graduation** and complete the application by the appropriate deadline.
- 10) Read the "**checklist for psychology majors,**" which can be picked up in the Psychology Advising Office in LD 123. This checklist offers suggestions about how to manage your education beyond just taking classes. It offers advice for students planning a career with their bachelor's degree or admission into graduate or professional school. Begin to consider where you are on the checklist and what things you can be doing in the next semester or year to stay on track with your career and academic plans.